

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
NOVEMBER 13, 2012**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, November 13, 2012, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Building Commissioner/Zoning Administrator Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on October 22, 2012. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

The board members examined the memorandum from the executive session held on November 7, 2012. Thereafter, a **motion** was made by Timothy Bell and seconded by David Prechtel to approve the memorandum as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from October 5, 2012 to November 8, 2012. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

PROCLAMATIONS

Mayor Seitz said he recently presented two proclamations. On November 5, 2012 he designated that day as Jasper Marching Wildcats State Champions Day. The Jasper High School Band won the 2012 Class B ISSMA State Championship. Seitz said he also proclaimed November 12-16, 2012 as Key Club Week.

SANTA CLAUS IS COMING TO TOWN

Nancy Eckerle with the Jasper Chamber of Commerce said the Greater Downtown Jasper Business Association is sponsoring the annual Santa Claus is Coming to Town event on Wednesday, November 21, 2012. She said Santa will be at the 6th Street Fire Station from 5:45 p.m. to 6:15 p.m. at which time he will board a fire truck and parade to the west side of the Square. Eckerle asked permission to use the fire station, a fire truck, and 6th Street for this event.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to adopt November 21, 2012 as Santa's arrival. Motion carried 3-0.

CARRIAGE RIDES

Nancy Eckerle with the Jasper Chamber of Commerce asked permission to use certain City streets for carriage rides during O'Tannenbaum Days on Friday, November 30, 2012 from 5:00-8:00 p.m., Saturday, December 1, 2012 from noon-4:00 p.m., and Sunday, December 2, 2012 from noon-3:00 p.m. Eckerle also asked permission to block off parking spaces in front of city hall because they want to use that area for riders to board the carriage. The route begins in front of city hall, travels north on Main Street, east on 9th Street, south on Jackson Street, west on 6th Street to city hall.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit carriage rides for O'Tannenbaum Days and use space in front of city hall to board the carriage. Motion carried 3-0.

PERFORMANCE BOND RELEASE

City Engineer Chad Hurm said Streicher Construction Inc, developer of the subdivision known as West View Estates II, asked the Board to release the performance bond contingent upon providing the City with a maintenance bond for \$54,740. Hurm presented a performance bond release form that was signed off by the various departments.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to release the West View Estates II subdivision performance bond contingent upon the receipt of a maintenance bond. Motion carried 3-0.

PERFORMANCE BOND RELEASE

City Engineer Chad Hurm said Kerstiens Development Inc, developer of the subdivision known as Brookstone Estates II, asked the Board to release the performance bond. Hurm presented a performance bond release form that was signed off by the various departments.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to release the performance bond. Motion carried 3-0.

SUBDIVISION PLATS

City Engineer Chad Hurm said the Plan Commission gave secondary approval to two subdivision plats, Stonebrook Addition and a Replat of St. Charles Development Addition 1.

Phil Buehler with Brosmer Land Surveying presented the Stonebrook Addition plat.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the plat of Stonebrook Addition as presented. Motion carried 3-0.

Buehler then presented the plat for a Replat of St. Charles Development Addition 1.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the plat for the subdivision known as Replat of St. Charles Development Addition 1. Motion carried 3-0.

PARTIAL STREET CLOSURE

City Engineer Chad Hurm said a notice-to-proceed has been issued for the South Newton Storm Sewer Repair project. He requested permission for the contractor to place his equipment at the dead end of 1st Street, west of Newton Street. He also asked permission to close the southbound lane of South Newton Street while the storm sewer is being replaced.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to close the southbound lane of South Newton Street as needed by the contractor and put the staging of equipment at the dead end of 1st Street. Motion carried 3-0.

SEEK QUOTES FOR GUTTERS

City Engineer Chad Hurm asked permission to seek quotes to replace the gutters on city hall. The building is almost twenty years old and the gutters need to be replaced.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the project for quotes. Motion carried 3-0.

RATE STUDY CONTRACT

City Engineer Chad Hurm asked the board to enter into a contract with H. J. Umbaugh for \$9,500 to perform a rate study for storm water. The Storm Water Management Board reviewed the proposals and recommended this firm.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to enter into a contract with H. J. Umbaugh for \$9,500 for a storm water rate study. Motion carried 3-0.

DETECTIVE SERGEANT APPOINTMENT

Police Chief J. Michael Bennett said the Board of Public Works and Safety conducted interviews for a detective sergeant to replace the detective sergeant that recently retired. He recommended promoting Rick Chambers to this position effective November 18, 2012.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the appointment of Rick Chambers to detective sergeant effective November 18, 2012. Motion carried 3-0.

JUNK ASSETS

Police Chief J. Michael Bennett asked permission to declare asset #100286, a Magnavox TV, surplus and place it in the next City auction. He also asked permission to junk the following items; asset #100260 laser printer, #101543 HP Compaq CPU, #101419 computer w/monitor & printer, #101418 HP CPU hard drive, #101420 HP CPU w/monitor & printer, #100277 Unisys Aquanta DL, #101457 HP computer hard drive CPU, and #100259 Unisys Aquanta GPS.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the list of assets and place the one item in an auction and junk eight items. Motion carried 3-0.

CONFINED-SPACE GAS DETECTOR QUOTES

Street Commissioner Raymond Eckerle presented the following quotes for a confined-space gas detector that will be used at the former landfill and in confined-space areas.

Verification Services Inc	BIOSYSTEMS PhD6	\$1120.00
Field Environmental		
Instruments Inc	RAE SYSTEMS QRAE Plus	\$1223.00
Verification Services Inc	MSA Altair 5X	\$1699.00

Eckerle recommended accepting the low quote submitted by Verification Services Inc for a BIOSYSTEMS PhD6 for \$1120.00.

Eckerle said asset #101527, a Biosystems gas detector, is obsolete. He asked the Board to declare it junk.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to declare asset #101527 as junk. Motion carried 3-0.

Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the recommendation of the street department for this purchase. Motion carried 3-0.

REMOVE PARKING

Street Commissioner Raymond Eckerle said he received a letter dated November 7, 2012 from Alan Johnson, Dean of Vincennes University Jasper

Center. Johnson asked the City to remove parking along College Avenue by the administration building. Parking in that area is causing issues with some trucks. A handicap space was created in the parking lot.

A **motion** was made by Timothy Bell and seconded by David Prechtel to remove parking on College Avenue as requested by Vincennes University Jasper Center. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Mayor Seitz to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:42 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 27th day of November, 2012.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer